

REFUND APPLICATION FORM

The Alliance Française de Lyon agrees to refund tuition fees to students who registered for a course in **June, July, August (and/or after)** if they are unable to postpone their course (or a part of their course). Please note that a penalty corresponding to **10% of tuition fees** will be charged and refunds can only be processed using bank transfers. **Please fill in the form and return it together with your bank details*** at reclamation@aflyon.org

Student' family name:

Student's first name:

Birth date:

Nationality:

Email address (in capital letters):

Did you book your accommodation with AFLyon?

Yes ☐

No ☐

Which course did you purchase?

General French 70h/month ☐

Evening General French 16h/month ☐

Grammar skills (14h/month) ☐

Writing Skills (14h/moth) ☐

Registration period:

Start date of your course (YYMM): __/__/__

End date of your course (YYMM): __/__/__

You want a refund for the month(s) of:

*** Bank details needed:**

We will use bank transfer to refund your tuition fees (if bank charges and exchange rates apply, they will be deducted from the refund). In order to proceed, our bank requires the following documents:

Your bank account is in Europe: please provide the full name of the bank account holder and the IBAN of the bank account.

Your bank account is not in Europe: please provide an official document from your bank with your bank details. If this document is not available in English or French, you also need to provide the following information: name and address of the bank account holder, name and full address of the bank, IBAN, bank account number, Swift Code.

Other comments:

Location and date:

Signature of the applicant